



**CANADIAN LIFEBOAT INSTITUTION
MINUTES OF DIRECTORS' MEETING**

28 April 2022 at 1545,
ZOOM

Attendees: Bob McIlwaine, Capt John Swann, Brian Cook, Ken Lewis, King Wan, Paul Rasmussen

A quorum was declared.

Item 1 - President's Remarks:

- Bob told the Board of the National Day of Mourning held earlier today at the Sailors Memorial at Garry Point: well attended. DELTA anchored off, piped the Still and Carry On for the laying of wreaths; Bob presented a bouquet of flowers from CLI. The MC informed the participants of the presence of CLI, thanking us.
- Bob also noted that Mike was meeting with the Pacific Pilotage CEO in preparation of tabling the CLI request for PPII at the upcoming May meeting of the BoD.

Item 2 - Approval of Minutes:

- John moved, Brian seconded motion for approval of BoD minutes of March.
APPROVED

Item 3 - Matters arising from the minutes of March 2022:

- CLI is still waiting for a definitive review of the status of GST reimbursements for the past 2 years;
- The GASR for 2021 is moving along but will probably require a meeting of the financial sub-committee to finalize/submit the electronic report.
- With the developing of the COVID situation there has been relaxation of the requirement to wear masks on the upper deck of the lifeboats; members are still being questioned about their health prior to entry to the boats.
- DELTA L/B participation in the Southern Straits Yacht Race was successful; while at anchor overnight, the lifeboat received notice of an automated distress alarm from one yacht indicating POB. DELTA weighed and proceeded quickly but was stood down by JRCC a half-hour later – false alarm. As well, CLI had its tent at the Dundarave start area, and briefed the organizers about our participation, which was broadcast to the crowd attending the race starts; some donations received.

- The CLI Ramp check at Imperial Landing of 16 boats from the Royal Columbian Yacht Club was highly successful, and resulted in \$730 donations; Bob will email the charitable receipt letter to Brian for completion of letters to donors.
- As a result of Lesley' letter and the Board decision to post Board Minutes on the secure website, Brian will pass to Paul the Jan - Mar Minutes for archiving.

Item 4 - Correspondence:

- No significant new correspondence. Mike has delivered the CLI letter to the CEO of the Pacific Pilotage Authority for consideration at their May meeting.

Item 5 - Update on PPII:

- Mike is also meeting with the CEO this week to explain our request with regard to PPII.

Item 6 - Operations Update:

- Brian reiterated recent DELTA activities such as the Southern Straits Race; noted that at end-May DELTA would embark members from TOOBs to thank them for recent donations and discuss an ongoing relationship. In May DELTA will represent CLI at the RVYC season opening sailpast.
- Brian described FRASER operations as well as the developing need to create an Engineering working group of team to apply more structure to our maintenance, fault-finding and repair of equipment in both lifeboats. Brian asks Board members for ideas about how to attract senior, probably recently retired, marine engineers to assist CLI.
- John informed the Board again of the consulting engineering firm of Bacon Donaldson, which for many years has specialized in marine diesel engineering, testing and analysis. Brian will contact the company and see if Ken Donaldson or Gordon Bacon is still active; or if the company would consider assisting CLI in various capacities as voluntary supporters.

Item 7 - Financial:

- Rob England has now thoroughly reviewed CLI financial data and has brought himself up to speed, to work on the Financial Statement, GASR, and then the Review Engagement by Chris Thurgood; Bob has previously responded to Thurgood's request for access to CLI documentation.
- Bob reviewed CLI expenditures from both the Gaming and General Accounts up to present. For the next Board meeting, the Board will review a list of all expenditures from the start of the year for Approval.
- Bob noted that if PPII is offered to CLI, we will have to consider Fleet composition and future costs before the next application to Gaming Fund for operational funding (August).

Item 8 - Next Meeting:

- TBD

Item 9 - Termination: Meeting concluded at 1720.